CHAIRMAN TO CALL THE MEETING TO ORDER AT 10:30 a.m.
- Reminder – Please do not have any background noise or activity going on in the background during the meeting.

INVOCATION - Given by Executive Assistant Annette Christie

PLEDGE OF ALLEGIANCE - Led by Commissioner Bill Chickering

ROLL CALL

APPROVE MINUTES OF THE JUNE 18, 2020 MEETING

COMMUNICATIONS

PUBLIC COMMENTS REGARDING RESOLUTIONS - Public comments at this portion of the meeting must be related to resolutions listed on today’s agenda only. Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village. The public should refer to the resolution # that they are commenting on as a part of their comments.

CONSENT CALENDAR
The following resolutions are considered routine and will be adopted by one motion unless a request for removal, discussion, or explanation is received from a County Commissioner.

<table>
<thead>
<tr>
<th>Resolution #</th>
<th>Description</th>
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<tbody>
<tr>
<td>F2006036</td>
<td>Weekly Bills</td>
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<tr>
<td>B2006082</td>
<td>Weekly Requisitions</td>
</tr>
<tr>
<td>F2006120</td>
<td>Road Payables</td>
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A2006281 Approve MDOT agreement Red Arrow Hwy road improvement project
Approve a contract with MDOT for a road improvement project on Red Arrow Highway in partnership with Chikaming and New Buffalo Townships.

A2006282 Approve MDOT agreement Linco Rd. road improvement project
Approve a contract with MDOT for a road improvement project on Linco Rd. in Oronoko Township.

F2006283 Approve Annual Contract with Cornerstone Alliance
Approve annual contract with Cornerstone Alliance for business attraction activities on our behalf.

A2006284 Approve MDOT agreement Snow Rd. road improvement project
Approve a contract with MDOT for a road improvement project on Snow Road in Oronoko Township.

F2006286 Approve Transportation Agreement with Buchanan City
Approve an agreement with the city of Buchanan for transportation services provided by Berrien Bus.
CONSENT CALENDAR (Continued)
C2006287  Approve Contract with County Administrator Brian Dissette
Approve an employment agreement with Brian Dissette for the position of County Administrator

F2006289  Approve position for Transportation Program
Approve another position for the operation of Berrien Bus through the Community Development Department.

ADDED RESOLUTION(S)

COMMITTEE REPORT(S)
  • Finance Committee

COMMISSIONER REPORT(S)

ADMINISTRATOR REPORT

GENERAL PUBLIC COMMENTS - Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village.

OTHER BUSINESS
  • Board of Commissioners meeting scheduled for July 2, 2020
  • Scheduled night meeting for the July 9, 2020 Board of Commissioners meeting

ANNOUNCEMENT/REMINDERS

ADJOURNMENT
TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the auditing report covering the time frame from June 18, 2020 – June 24, 2020 ending in the amount of $11,209,527.10.

Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice-Chairperson

Jon Hinkelman

Ezra A. Scott
DATE: 06/25/2020  
CHECK RUN: 20200625  
AMOUNT: $11,208,165.10

Check Run #: 20200625
Date: June 25, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the auditing report for checks to be issued in the amount of $11,208,165.10.

Respectfully submitted,

BERRIEN COUNTY FINANCE COMMITTEE

Sharon Tyler, County Clerk

Shelly Weich, County Treasurer
DATE: 06/25/2020   CHECK RUN: 20200625   AMOUNT: $1,362.00

Check Run #: 20200625

Date: June 25, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the auditing report for checks to be issued in the amount of $1,362.00.

Respectfully submitted,

BERRIEN COUNTY FINANCE COMMITTEE

Sharon Tyler, County Clerk

Shelly Weich, County Treasurer
THE HONORABLE BOARD OF COMMISSIONERS hereby approves the requisitions over $5,000 as presented in the Requisition Approval Reports attached in the amount of $68,891.25 unless an individual Commissioner otherwise notes accordingly on the attached Abstention Statement.

Berrien County Board of Commissioners:

Mamie L. Yarbrough, Finance Chair

Jon Hinkelman, Finance

Jim Curran, Admin Chair

Don Meeks, Admin

William J. Chickering, PHSC Chair

David Vollrath, PHSC

Robert P. Harrison, Finance

Ezra A. Scott, Finance

Chris Heugel, Admin

Michael J. Majerek, Admin

Teri Sue Freehling, PHSC

R. McKinley Elliott, Chairman
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<td>44135</td>
<td>Andy Egan Company</td>
<td>Proposal given. South County Building - Niles - provide and install (2) two new condenser coils for circuit #2 condensing unit due to not cooling properly. Remove and properly dispose.</td>
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<td>Berrien County general obligation limited tax note, series 2020 - professional services.</td>
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<td>Commissioner Abstention Statement for:</td>
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<td>I, ___________________________ abstain from voting on Requisition # ____________ as included in the Resolution authorizing payment of requisitions over $5,000. __________________________________</td>
<td>(Signature)</td>
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<td>(Signature)</td>
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<tr>
<td>I, ___________________________ abstain from voting on Requisition # ____________ as included in the Resolution authorizing payment of requisitions over $5,000. __________________________________</td>
<td>(Signature)</td>
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<tr>
<td>I, ___________________________ abstain from voting on Requisition # ____________ as included in the Resolution authorizing payment of requisitions over $5,000. __________________________________</td>
<td>(Signature)</td>
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</table>
TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the Road Department’s 2020 Accounts Payable Voucher #13 covering the time frame from June 6, 2020 – June 20, 2020 in the amount of $596,378.43.

Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE

______________________________
Mamie L. Yarbrough, Chairperson

______________________________
Robert P. Harrison, Vice-Chairperson

______________________________
Jon Hinkelman

______________________________
Ezra A. Scott
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Berrien County Road Department  
2860 East Napier Avenue  
Benton Harbor, MI 49022-0000  

Vendor Accounts  
Voucher Number 13  
Voucher Date 06/25/2020  

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<th>Check Number</th>
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</table>

Total Expenses 596,378.43 596,378.43
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Administration Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Road Department requested a road improvement project on Red Arrow Highway from Community Hall Road to Berrien Street in New Buffalo and Chikaming Townships; and

WHEREAS, the project, under contract #20-5261 has been approved by the State of Michigan and will receive federal funds on one of the two parts of the project; and

WHEREAS, part A is described as hot mix asphalt cold milling and resurfacing work along Red Arrow Highway from Community Hall Road to Berrien Street including gravel shoulder, drainage improvement, permanent pavement marking, and traffic control work; and all together with necessary related work; and

WHEREAS, part B is described as concrete sidewalk, clay paver, watering and cultivating first and second season, ornamental planting, site preparation, tree planting, street lighting with base, electrical control and wiring, bench, bike rack, and litter receptacle installation work within the limits as described in part A and all together with all necessary related work; and

WHEREAS, the estimated costs are $2,800,700 for part A and the cost of part B at $841,300; and

WHEREAS, while the State of Michigan utilizes their bid process and contracts with the contractor, it is necessary for Berrien County to contract with the State of Michigan for our portion of the project(s); and

WHEREAS, it is estimated that Berrien County’s share of part A will be $1,913,430 and part B will be $841,300 and is figured into the Road Department’s 2020 budget, however, it is estimated that $1.5 million of the County’s share will be reimbursed by Chikaming and New Buffalo Townships.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes Chairperson R. McKinley Elliott and Interim County Administrator Mike Henry to execute Contract #20-5261 with the State of Michigan for the purposes of completing a road improvement project on Red Arrow Highway in New Buffalo and Chikaming Townships.

BE IT FURTHER RESOLVED that contract modifications can be authorized by the County Administrator’s office in an amount up to 5% of the total project cost in an effort to keep the project running without interruption.

RESPECTFULLY SUBMITTED,
BERRIEN COUNTY ADMINISTRATION COMMITTEE

Jim Curran, Chairperson

Michael J. Majerek, Vice-Chairperson

Don Meeks

RESOLUTION APPROVED AS TO FORM

Administrator

Commissions

Corporate Counsel

June 25, 2020
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:
Your County Administration Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Road Department requested a road improvement project on Linco Road from Hollywood Road to Garr Road in Oronoko Township; and

WHEREAS, the project has been approved by the State of Michigan and will receive federal funds; and

WHEREAS, the project, under contract #20-5252 is described as follows: Guardrail installation work along Linco Road from east of Hollywood Road to west of Garr Road and all together with necessary related work; and

WHEREAS, the estimated project cost is $449,000 as determined by the State of Michigan through their bid process; and

WHEREAS, while the State of Michigan contracts with the contractor, it is necessary for Berrien County to contract with the State of Michigan for our portion of the project; and

WHEREAS, it is estimated that Berrien County’s share of this project will be $44,900 and is figured into the Road Department’s 2020 budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes Chairperson R. McKinley Elliott and Interim County Administrator Mike Henry to execute Contract #20-5252 with the State of Michigan for the purposes of completing a road improvement project on South Roosevelt Road.

BE IT FURTHER RESOLVED that contract modifications can be authorized by the County Administrator’s office in an amount up to 5% of the total project cost in an effort to keep the project running without interruption.

RESPECTFULLY SUBMITTED,
BERRIEN COUNTY ADMINISTRATION COMMITTEE

Jim Curran, Chairperson
Michael J. Majerek, Vice-Chairperson

Don Meeks

Chris Heugel

RESOLUTION APPROVED AS TO FORM
Administrator __________________________ Date ____________________
Comments Attached
Corporate Counsel ______________________ Date ____________________
Comments Attached
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the County of Berrien wishes to promote business growth and attract new, private investment within the County; and

WHEREAS, to accomplish this, the County of Berrien has partnered with Cornerstone Alliance to engage in business attraction activities on its behalf; and

WHEREAS, these business attraction activities include representing Berrien County at various national economic development trade shows and site-selector conferences, and representing Berrien County as a member of Southwest Michigan First; and,

WHEREAS, the County of Berrien and Cornerstone Alliance desire to continue this partnership for the present year.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the attached Economic Development Agreement between the County and Cornerstone Alliance and authorizes the Chairperson to sign the Agreement on its behalf.

BE IT FURTHER RESOLVED that funding for this Agreement will come from fund 24407280.

Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice Chairperson

Ezra A. Scott

Jon Hinkelman

RESOLUTION APPROVED AS TO FORM
Administrator: JMM Date: 6/17/20
Compliance Attached
Compliance Counsel: JMM Date: 6/17/20
Compliance Attached
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:
Your County Administration Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Road Department requested a road improvement project on Snow Road from Highway US-31 to Red Bud Trail in Oronoko Township; and

WHEREAS, the project has been approved by the State of Michigan and will receive federal funds; and

WHEREAS, the project, under contract #20-5278 is described as follows: Hot mix asphalt cold milling and resurfacing work along Snow Road from Highway US-31 to Red Bud Trail and all together with necessary related work; and

WHEREAS, the estimated project cost is $482,100 as determined by the State of Michigan through their bid process; and

WHEREAS, while the State of Michigan contracts with the contractor, it is necessary for Berrien County to contract with the State of Michigan for our portion of the project; and

WHEREAS, it is estimated that Berrien County’s share of this project will be $107,100 and is figured into the Road Department’s 2020 budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes Chairperson R. McKinley Elliott and Interim County Administrator Mike Henry to execute Contract #20-5278 with the State of Michigan for the purposes of completing a road improvement project on Snow Road in Oronoko Township.

BE IT FURTHER RESOLVED that contract modifications can be authorized by the County Administrator’s office in an amount up to 5% of the total project cost in an effort to keep the project running without interruption.

RESPECTFULLY SUBMITTED,
BERRIEN COUNTY ADMINISTRATION COMMITTEE

Jim Curran, Chairperson

Michael J. Majerek, Vice-Chairperson

Don Meeks

Chris Heugel
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, Statutory authority exists through Public Act 8 of Extra Session 1967 which provides for intergovernmental transfers of functions and responsibilities between political subdivisions and Public Act 35 of 1951 which permits municipal corporations to contract for the joint performance of services; and,

WHEREAS, the City of Buchanan (hereinafter referred to as the “City”) needs a system of transportation for its citizens; and

WHEREAS, the City has entered into an agreement with the Michigan Department of Transportation (hereinafter referred to as the (“Department”) to operate up to three (3) small buses and to receive funds to help provide for a Public Transportation Program; and

WHEREAS, the agreement between the City and the Department authorizes the City to subcontract the operation of the Project to the County; and

WHEREAS, the County of Berrien (hereinafter referred to as the “County”) is qualified to operate the Project, and desires to do the same for the period of July 1, 2020 through December 31, 2020.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by this Berrien County Board of Commissioners that the Chairperson of the Berrien County Board of Commissioners and County Clerk are authorized to sign said Transit Operating Agreement between the County and the City of Buchanan on behalf of Berrien County.

Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice Chairperson

Ezra A. Scott

Jon Hinkelman

RESOLUTION APPROVED AS TO FORM
Administrator ______________________ Date 06/29/20
Comments Attached
Corporate Counsel ______________________ Date
Comments Attached
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Committee on Committees respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Board of Commissioners, by the unanimous vote of all members present at their meeting on May 21, 2020, selected Brian Dissette as the County Administrator; and

WHEREAS, in the motion to select him for that position, the Board of Commissioners authorized the Chairperson of the Board and the PHSC Chairperson to work with Interim Corporate Counsel in the drafting of an employment agreement; and

WHEREAS, the Chairperson of the Board and the PHSC Chairperson have recommended a base salary for Mr. Dissette of $142,500 per year, with percentage increases on January 1 of each year of the employment agreement, commensurate with the percentage increases provided for elected officials; and

WHEREAS, the Committee on Committees recommends approval of the base salary and percentage increases, along with the benefit package as described in the employment agreement, coupled with the Non-Union Employee handbook; and

WHEREAS, pursuant to MCL 46.11(o), the Committee on Committees also recommends that the terms and conditions of employment be formalized in the employment agreement which shall cover a three-year term, commencing on July 1, 2020 through June 30, 2023.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. Mr. Brian Dissette shall be appointed as the Berrien County Administrator effective July 1, 2020.
2. The base salary for this appointed position shall be $142,500 per year, with annual percentage increases on January 1 of each year of the contract equivalent to that of elected officials.
3. The employment terms are defined by means of an employment agreement which shall be executed by the parties at the Berrien County Board of Commissioners meeting being held on Thursday, June 25, 2020.

Respectfully submitted,

BERRIEN COUNTY COMMITTEE ON COMMITTEES

R. McKinley Elliott, Chairperson

Mamie L. Yarbrough, Finance Chairperson

Ezra A. Scott, Vice Chairperson

William J. Chickering, PHSC Chairperson

Jim Curran, Administration Chairperson

RESOLUTION APPROVED AS TO FORM

Administrator Date 06/23/20

Comments Attached

Corporate Counsel Date

Comments Attached
TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended, Berrien County is providing a local transportation program, Berrien Bus; and

WHEREAS, the contractor retained by Berrien County to provide operations management for the Berrien Bus program, Transportation Management, Inc., notified Berrien County that it will be terminating the existing third party operations contract effective June 30, 2020; and

WHEREAS, in order to continue Berrien Bus operations beginning July 1, 2020, on June 4, 2020, the Board of Commissioners passed Resolution F2006271 directing the Berrien County Community Development Department to provide internal operations staff for the Berrien Bus program consisting of the following new County employee classifications pursuant to Berrien County Admin Policy ADM-2050:

- Driver (G100)
- Dispatcher (G100)
- Maintenance Technician (G100)

WHEREAS, in order to complete the provision of internal operations staffing for the Berrien Bus program, it is necessary to create the following additional employee classification within the Community Development Department pursuant to Berrien County Admin Policy ADM-2050:

- Office Manager (G100)

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes the County Administrator to create the Berrien County employee classification of Office Manager (G100) as described in the job description.

Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice-Chairperson

Ezra A. Scott

Jon Hinkelman