

P1908279  
August 22, 2019

**TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:** Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

**RESOLUTION**

**WHEREAS,** the Berrien County Board of Commissioners dissolved the Berrien County Road Commission in September 2017 and has since been working through the policies and procedures that previously fell under that body; and

**WHEREAS,** the Berrien County Board of Commissioners is involved in the approval process for a speed study to be conducted by the Berrien County Road Department in the form of a resolution directing the department to do it and the final approval of the Traffic Control Order that follows; and

**WHEREAS,** currently there is no policy which outlines the official procedure for moving the request for a speed study by a township through the steps needed; and

**WHEREAS,** Policy ADM-5200 "Speed Study Completed by the Road Department" provides the purpose and procedure for the completion of a speed study on a county road.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners approves Policy ADM-5200 "Speed Study Completed by the Road Department" effective with the passage of this resolution.

**Respectfully Submitted,  
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**

\_\_\_\_\_  
William J. Chickering, Chairman

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Teri Sue Freehling

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David Vollrath, Vice Chairman

RESOLUTION APPROVED AS TO FORM

Administrator	<u>WJ</u>	Date	<u>8/12/19</u>
Comments Attached			
Corporate Counsel	<u>J</u>	Date	<u>8.12.19</u>
Comments Attached			

NUMBER: ADM-5200

TITLE: SPEED STUDY COMPLETED BY ROAD DEPARTMENT

DATE ADOPTED: \_\_\_\_\_ DATE REVISED: \_\_\_\_\_

Policy:

A speed study initiated by a local township must come to the County in the resolution as designated. The request for the speed study will be approved by the Board of Commissioners, who will then direct the Road Department to conduct said study in conjunction with the Michigan State Police. Upon completion of the study, the Board of Commissioners will accept and approve the results of the speed study in a traffic control order format, and direct the Road Department to make such signage changes on the road as determined by the study.

Procedure:

1. Individual citizens shall be directed to their municipality when asking for a speed limit to be studied.
2. A township must pass a resolution asking the Board of Commissioners to direct the Road Department to conduct a speed study for a certain portion of a road in their jurisdiction.
3. The township resolution will be provided to County Administration for processing.
4. The Board of Commissioners will pass a resolution directing the Road Department to work with the Michigan State Police and to conduct a speed study on the designated road.
5. The speed study will be conducted by the Road Department and the results of that will be forwarded to the Michigan State Police to be finalized, the township that requested the speed study, and County Administration.
6. Once the Road Department receives the Traffic Control Order from the State Police, the department will provide the Traffic Control Order to County Administration.
7. The Berrien County Board of Commissioners, under the provisions of Michigan Public Act 300 of 1949, Section 257.628, will approve the Traffic Control Order through a resolution for the designated road based on the results of the speed study.
8. The resolution and Traffic Control Order will be forwarded to the township by County Administration.
9. The Road Department will be directed to erect and maintain the established speed limit signs in conformity with the Michigan Manual of Uniform Traffic Control Devices.