

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, January 17, 2019
Conference Room 4C

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Present
Commissioner Ezra Scott	Present

Others Present: Secretary Stephanie Carlson, County Administrator Bill Wolf, Chairman R. McKinley Elliott, Building & Grounds Superintendent Todd Johnson, Drain Commissioner Christopher Quattrin, Community Development Director Dan Fette, Transportation Coordinator Evan Smith.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf asked if anyone had any questions for him. Commissioner Scott mentioned the problems Cass County was having with Zimbra and wondered if the county had any problems. Bill said he hadn't heard of any. Chairman Elliott stopped in to see if anyone had any questions. Everyone was fine.

Christopher Quattrin/Todd Johnson:

Christopher handed out a diagram of the changes he wants to make to his office and asked the committee for permission to single source with Business Furnishings. Todd briefed the committee on what they would be doing and said the cost was \$11,137 for the furniture and installation. Commissioner Scott motioned to approve the request to single source with Business Furnishings and to give authorization to the Administrator to amend the contract if needed, supported by Commissioner Harrison. Motion carried.

Evan Smith/Dan Fette:

Evan briefed the committee on the following Resolutions - **F1901146** – The renewal of all the contracts with Area Agency on Aging and **F1901143** – The FY2020 Transportation Funding Application. The resolutions were signed by all present. Next, Evan briefed the committee on the Operating & Revenue Report for the 4th quarter and the information reviewed at the Local Advisory Council (LAC) meeting. He said overall, quarter to quarter things went very well. Dan explained what the LAC was and how often they meet. He said Berrien Bus isn't out of the red yet, but we should be able to stretch the program out longer than they anticipated. Dan said he needs Chairman Elliott to let him know what Commissioners will be working with them before they start holding meetings about transportation consolidation with the other service providing governments. He said if something's going to happen with transportation, this is the year it needs to happen.

Minutes Approval:

Commissioner Harrison motioned to approve the minutes from January 10, 2019, supported by Commissioner Scott. Motion carried.

Resolutions signed by Committee:

F1901014 – Weekly Bills Resolution

F1901143 – FY2020 Transportation Funding Application

F1901146 – Renewal of all contracts with Area Agency on Aging

Meeting Adjourned: 10:27