

# Berrien County Board of Commissioners

## Finance Committee Minutes

Thursday, January 24, 2019  
Conference Room 4C

### Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	<b>Present</b>
Commissioner Robert P. Harrison – Vice-Chairman	<b>Present</b>
Commissioner Jon Hinkelman	<b>Present</b>
Commissioner Ezra Scott	<b>Present</b>

**Others Present:** Secretary Stephanie Carlson, County Administrator Bill Wolf, Building & Grounds Superintendent Todd Johnson, Information Systems Ken Hoffman, FOC Director Tom Watson.

**Public Comments:** None

### Q&A Administrator/Board Chair:

Administrator Wolf said he wanted to give the committee a heads up on any requisitions they might see going through after the fact, and said he wanted to treat those required by the lead issue in Benton Harbor as an emergency situation. He asked the committee if they had any questions for him. Chairman Yarbrough asked if there was any more information on the illicit discharge in the Brant & Dix Drain. Bill briefly talked about it and said we need to remind everyone involved that when we have something like this happen, we need to address it in a collaborative manner.

### Todd Johnson:

Todd briefed the committee on the following Bid Requisitions that were going out for bid:

Bid 2019-002 – Jail Skylight removal & replacement

Bid 2019-003 – Jail Gym Roof replacement

Bid 2019-004 – Additional cooling to the (2) Cat rooms @ Animal Control

Bid 2019-006 – Replace Windows @ 1839 Historical Courthouse

### Ken Hoffman/Tom Watson:

Ken handed out a memo explaining the request to Single Source with MGT Consulting Group for conducting the State required Network Security Assessment for Friend of the Court and Prosecuting Attorney Offices and then turned it over to Tom Watson. Tom said they have an estimate from them for \$50,000 and it's already in the budget. He said 2/3 of the money will come back to the country through the grant program. Commissioner Scott motioned to approve Single Sourcing with MGT Consulting Group, supported by Commissioner Harrison. Motion carried.

**Minutes Approval:**

Commissioner Scott motioned to approve the minutes from January 17, 2019, supported by Commissioner Harrison. Motion carried.

**Resolutions signed by Committee:**

F1901015 – Weekly Bills Resolution

F1901108 – Weekly Road Payables

Meeting Adjourned: 10:15