

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the February 10, 2022 Personnel and Human Services Committee Meeting.
Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Mac Elliott, Brian Dissette, Annette Christie
Michael Majerek	X		Candi Gabrielse
Rayonte Bell	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:28 a.m.
- Attendance is reflected above.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of January 27, 2022 as presented. 3 yeas, 0 nays Motion carried.
- Motion by Commissioner Bell, supported by Commissioner Majerek to approve the pension refunds/rollovers as presented. 3 yeas, 0 nays, motion carried.
- Motion by Commissioner Bell, supported by Commissioner Majerek to approve the following advanced step hire requests:
 - Theresa Graf, Juvenile Center Assistant Supervisor, grade 8, step 3, annualized salary of \$47,755
 - Michelle Galla, Administrative Secretary (Animal Control), grade 3, step 3, annualized salary of \$27,711
 - Dwight Desotelle, FOC Technical Support Specialist/Data Analyst, grade 9, step 3, annualized salary of \$52,531
 - 3 yeas, 0 nays, motion carried.
- The following Resolutions were reviewed and signed by all Committee members:
 - P2202002, January per diems totaling \$5,431.27
 - P2202386, Parks Department – approve agreement with Green Earth Recycling (please note Commissioner Harrison asked that the minutes reflect the disclosure that his son is employed at Green Earth Recycling)
 - P2202199, Parks Department – accept \$12,000 grant for solid waste planning
 - P2202197, Honorary Resolution for Warren Schultz
 - Annette Christie informed the Committee that Gary Wood, a member of Berrien County's Planning Commission has agreed to sit on the SW Michigan Planning Commission. The Committee concurred with Annette's recommendation to place this appointment on the Board's agenda.

HEALTH DEPARTMENT

Deputy Health Officer Candi Gabrielse presented and discussed the following Resolutions, which were signed by all Committee members:

- P2202177: Approve 2022 Fee Schedule: Berrien County Health Department (BCHD) on behalf of Berrien County provides services authorized or required to be performed under MCL 333.2444 by the local health department that are necessary or desirable to protect public health and the environment and to that end, establishes and sets fees for certain program services. The payments of such fees contribute to the county and BCHD's ability to cover some of its costs to perform these services and activities for the public good. The schedule of fees is reviewed annually and adjusted periodically as deemed appropriate and needed to address the costs of performing such services and the most recent review has determined that it is necessary to adjust the fees for certain items and services in a fiscally responsible manner.
- P2202179: Telehealth Grant Application: MDHHS' Division of Maternal & Infant Health is applying for a federal Title X Telehealth Grant, to run May 1, 2022 to April 31, 2023 and has invited community organizations across MDHHS's provider network to partner in their application for funding. Berrien County Health Department has a need to enhance and expand clinic services to include a telehealth option which will assist in reaching the underserved within our county on a completely new level, particularly those that have limited or no means of transportation. Telehealth also provides efficient access to clients needing to provide patient history or general information essential in the scheduling of in person appointments. Berrien County Health Department intends to provide a letter of commitment to participate in the funding

for a potential of \$95,000 to support operational capacity building costs of staff time, Telehealth Portal Access and Video hours via our current Patagonia Electronic Medical Record provider, local travel and educational materials for support of outreach activities, and necessary phones/communication equipment

- P2202385 Create Emerging Threats Supervisor position: Berrien County Health Department (BCHD) has reviewed the staffing needs related to its expanded support of response activities related to the Action Level Exceedance (ALE) of lead in the drinking water of Benton Harbor residents. BCHD has been approved to accept \$455,086 to date from MDHHS as reimbursement for these activities, approved under P2108298, P2110339, P2201160. The proposed staffing change will allow for BCHD to appropriately support activities related to the current lead response to the community in accordance with the established work plan. This change seeks to add a supervisor to the ALE program to supervise assigned staff.
- P2202387 Accept MI Medical Marijuana Grant: Berrien County's Health Department applied for funding from the Department of Licensing and Regulatory Affairs (LARA) (application approved under Resolution P2112385) for the education, communication, and outreach regarding the Michigan Medical Marijuana Act. Berrien County Health Department wishes to accept the grant funds of \$42,577, for the grant period January 1, 2022 to September 15, 2022, to be used for the continuation of an educational prevention campaign started in FY2021 regarding medical marijuana, aimed at key target audiences to include youth and pregnant women. The grant money is distributed proportionately based on the number of registry identification cards issued to or renewed for the residents of each county, Berrien County currently has 2,089 patient registry cards issued and/or renewed.

Candi mentioned that covid vaccine clinics have serviced a decreasing number of individuals.

ADMINISTRATOR/CHAIRMAN

Administrator Dissette discussed staffing, building issues and upcoming topics for the Committee of the Whole.

PHSC Chairman Harrison discussed the process for disseminating the Administrator evaluation results.

Adjourned 10:24 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director