

**Berrien County Board of Commissioners
Committee of the Whole Minutes
April 18, 2019**

CALL TO ORDER:

Chairperson Elliott called the meeting to order at 8:35 A.M. in the Board of Commissioners' Room at the Berrien County Administration Center in St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to call the roll with the following results:

11 PRESENT: Jim Curran, Teri Freehling, Bob Harrison, Chris Heugel, Jon Hinkelman, Mike Majerek, Don Meeks, Ezra Scott, David Vollrath, Mamie Yarbrough (arrived at 8:40 A.M.) and R. McKinley Elliott.

1 ABSENT: Bill Chickering.

APPROVAL OF MINUTES:

Commissioner Scott moved, seconded by Commissioner Majerek, to approve the Committee of the Whole minutes of April 11, 2019. Motion carried, no nays.

REQUISITION REVIEW

- Annette Christie presented the requisitions for the Board's review.

PUBLIC COMMENTS: None

Chairperson Elliott left the meeting at 8:40 A.M.

SCHEDULED DISCUSSION:

Administrator Wolf introduced Chris Swihart, Director of I/S and David Agens, Director of 9-1-1.

Directors Swihart and Agens both report to different parent committees, so they were present to answer questions on Resolution P1904219 – Create New Position in I/ S department. The 9-1-1 Department is acquiring Next Generation 9-1-1 technologies including Public Safety Answering Points integrated with an Emergency Service Internet Protocol network and an upgraded Computer Aided Dispatch System. This complement change will be a new position and will be funded by the 9-1-1 millage – 9-1-1 Operations budget.

Tony Meyaard, Equalization Director, presented the Equalization Department Annual Report and Equalization Report.

- The Equalization Department principally exists to assist the Board of Commissioners with the development of the Equalization Report which is adopted in April of each year and the Apportionment Report which is adopted in October of each year.
- The Equalization Report is a compilation of the level of assessments for each class of property within each local unit of government. If a level of assessment is not within 49 to 50 percent, the value of that class shall be accordingly adjusted to reach 50 percent.

- The Equalization Report shows the concluded values for each class of property by each Township, City and School District.
- The values listed in this report are the basis for the coming year's tax collection.
- Local Townships, Cities and School Districts use the report to estimate tax revenue.

Chairperson Elliott returned to the meeting at 8:58 A.M.

OTHER BUSINESS: None.

ANNOUNCEMENTS: None.

ADJOURNMENT: Meeting adjourned at 9:13 A.M.

R. McKinley Elliott, Chairperson

Diane Mensinger, Chief Deputy Clerk

Minutes are to be approved at the full board meeting on April 25, 2019.