

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, May 16, 2019

Board of Commissioner's Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Absent
Commissioner Jon Hinkelman	Absent
Commissioner Ezra Scott	Present

Others Present: Secretary Stephanie Carlson, County Administrator Bill Wolf, Chairman R. McKinley Elliott, Road Department Director Jason Latham, Financial Services Director Doug James.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf informed the Commissioners that the Sheriff approached him on purchasing nine AED's for the patrol cars and one for Animal Control. He said it wasn't on a project or budgeted item and that the Sheriff got three bids in the amount of \$18,800, \$19,341 and \$16,155. He asked the committee if he can proceed with the purchase or if he needs to go a different route. Commissioner Scott motioned to approve the Sheriff purchasing the AED's from the lowest bid, supported by Commissioner Yarbrough. Motion carried.

The question came up about the Road Department purchasing some trailers and not going out for bid. Bill briefly discussed it and Jason explained why he only had one quote and said other vendors weren't able to supply that kind of trailer. The committee agreed by consensus for Jason to move forward with the purchase. Next, Bill gave the committee an update on the jail renovation and said it hasn't gone over the projected amount he gave them two years ago but said it was getting close.

Appointments:

Doug James briefed the committee on the General Fund Statement of Revenue, Expenditure and Changes in Fund Balance for April 2019 and went over the Contingency Report.

Minutes Approval:

Commissioner Scott motioned to approve the minutes from May 9, 2019, supported by Commissioner Yarbrough. Motion carried.

Resolutions signed by Committee:

F1905030 – Weekly Bills Resolution

F1905116 – Weekly Road Payables

F1905235 – Transportation Pilot Program to be operated by Berrien Bus

Meeting Adjourned: 10:21