

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the May 19, 2022 **Personnel and Human Services Committee** Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Mac Elliott, Brian Dissette, Melissa Clapper
Michael Majerek	X		Chokwe Pitchford
Rayonte Bell	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- o Meeting called to order at 9:51 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of May 12, 2022 as presented. 3 yeas, 0 nays Motion carried.
- o The following Resolutions were reviewed and signed by all Committee members:
 - o P2205280, a Resolution to establish a non-endowed Park Improvement fund within the Berrien Community Foundation. Commissioner Harrison noted that as the current Foundation Chair, he will recuse himself from any votes to expend funds.
 - o P2205284, a Resolution to accept \$198,388 in additional MDHHS funding for emerging public health threats
 - o P2205285, a Resolution to approve the Health Department’s grant application for \$80,000 per year for four years from the MDHHS Children’s Trust Fund for the Direct Service Child Abuse and Neglect Prevention Program
- o Motion by Commissioner Majerek, supported by Commissioner Bell to approve the following advanced step hire requests, 3 yeas, 0 nays, motion carried.
 - o Logan Meyers, Building Maintenance Worker, Grade 6, step 4, annualized salary of \$39,513
 - o Camden Henderson, Building Maintenance Worker, Grade 6, step 4, annualized salary of \$39,513
 - o Scott Merrill, Investigator, Public Defender Office, Grade 8, step 5, annualized salary of \$52,651
- o The Committee asked for public comment. Melissa Clapper asked about the status of the salary study. Commissioner Harrison replied that as bargaining occurs salaries are reviewed and adjusted appropriately.

ADMINISTRATOR/CHAIRMAN

Administrator Dissette discussed the need for review of the College Course Reimbursement Program and for employee training in general. He advised that the Committee on Committees interviewed Guy Miller and a Resolution will be forthcoming to name him as Health Officer (remove the interim or acting designation). Administrator Dissette also discussed a meeting with Whirlpool executives regarding a mountain biking trail being considered by Whirlpool.

Adjourned 10:21 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director