

BERRIEN COUNTY BOARD OF COMMISSIONERS
Committee of the Whole Meeting Minutes
June 20, 2019

CHAIRMAN TO CALL THE MEETING TO ORDER:

Chairperson Elliott called the regular meeting to order at 8:35 A.M. in the Board of Commissioners' room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

11 PRESENT: William Chickering, Jim Curran, Teri Freehling, Robert Harrison, Christopher Heugel, Jon Hinkelman, Michael Majerek, Ezra Scott, Dave Vollrath, Mamie Yarbrough and R. McKinley Elliott.

1 ABSENT: Don Meeks.

APPROVAL OF MINUTES OF THE JUNE 13, 2019 MEETING:

Commissioner Freehling moved, seconded by Commissioner Harrison, to approve the regular minutes of June 13, 2019. Motion carried, no nays.

REQUISITION REVIEW:

Annette Christie presented the requisitions to the Board for their review and discussion.

PUBLIC COMMENTS – Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C): None.

SCHEDULED DISCUSSION:

Berrien County Road Department (BCRD):

Road Department Managing Director Jason Latham and Business and Finance Manager Kari Bennett, gave a Power Point presentation on the BCRD 2018 – Act 51 Presentation and discussed the following:

- Balance Sheet
 - Assets
 - Liabilities and Fund Balances
- Statement of Revenues
 - Taxes
 - Licenses and Permits
 - Federal Sources
 - State Sources
 - Michigan Transportation Fund
 - Other
 - Economic Development Fund
 - Contributions from Local Units
 - Charges for Services
 - Interest and Rents
 - Other
 - Other Financing Sources
- Statement of Expenditures
 - Construction/Capacity Improvement
 - Preservation – Structural Improvements
 - Maintenance
 - Other

- Statement of Changes in Fund Balances
- Act 51 – Funding Distribution
- Act 51 – External Funding Distribution
- Act 51 – Internal Funding Distribution
- Asset Management Revenue - Assumptions and Investment Strategies
 - Anticipated Contributions of BCRD and Townships for 2019
- Resolution #A1902156 – Act 51 Report for Road Department

Discussion was held.

Berrien County Historical Association:

Administrator William Wolf discussed the new operating agreement between the Berrien County Historical Association and Berrien County. Administrator Wolf introduced Dr. Liz Muhlenbeck, President of the Berrien County Historical Association. Dr. Muhlenbeck spoke about the Berrien County Historical Association Strategic Plan 2019 -2024 – An open door to Berrien County History. She discussed the following:

- Overview
 - Mission
 - Goal #1: An Open Door
 - Goal #2: Enhance Relevance
- Strategic Directive 1: Design and implement interactive programming that engages visitors and communicates the history of Berrien County
- Strategic Directive 2: Cultivate a culture of volunteerism
- Strategic Directive 3: Communicate the relevance of history to the next generation
- Strategic Directive 4: Attain Financial Stability

OTHER BUSINESS:

Chairperson Elliott spoke about a brief meeting after the Committee meetings to discuss a personnel issue.

ADJOURNMENT:

The meeting was adjourned at 9:21 A.M.

R. McKinley Elliott, Chairperson

Sharon J. Tyler, County Clerk

Minutes are to be approved at the full board meeting on June 27, 2019.