

## BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the July 18, 2019 Personnel and Human Services Committee Meeting.

Meeting held in Conference Room 4B. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X		Courtney Davis
Teri Sue Freehling		X	
Dave Vollrath	X		
			Shelley Jasper

### **COUNTY ADMINISTRATION**

- Meeting called to order at 9:20 a.m.
- Motion by Commissioner Vollrath, supported by Commissioner Chickering to approve the minutes of June 27 as presented. 2 yeas, 0 nays, motion carried.
- Motion by Commissioner Vollrath, supported by Commissioner Chickering to approve the advanced step hire request for Information Systems Department employee William Kulich. Mr. Kulich will be hired as the Operations Manager at grade 13, step 2, annualized salary of \$68,685. 2 yeas, 0 nays, motion carried.
- Motion by Commissioner Vollrath, supported by Commissioner Chickering to approve the monthly pension refunds/rollovers as presented. 2 yeas, 0 nays, motion carried
- Discussion regarding the Administrator evaluation form occurred.

### **HEALTH DEPARTMENT**

Deputy Health Officer Courtney Davis presented and discussed the following Resolutions, which were signed by all members present:

#### **Resolution P1907264**

*Title:* Tobacco Control Program Grant

*Type of Resolution:* Application

*Financial Implication:* Increase in funding of \$45,000 annually for 3 years

*Main Points:*

Berrien County Health Department (BCHD) provides health promotion and prevention programming, inclusive of Substance Abuse Prevention services for residents of Berrien County and the Michigan Department of Health and Human Services (MDHHS), Department of Health & Wellness has issued a Grant Request for Proposals for the Michigan Tobacco Control Grant Program.

Tobacco Control Grant Program seeks to bring awareness to commercial tobacco and secondhand smoke exposure, by using policy, systems, and environmental change strategies that reduce health-related disparities and the burden of commercial tobacco on Michigan Residents. Tobacco use is the leading cause of preventable disease and death in Michigan and this grant opportunity will support activities and actions that aim to reduce and eliminate tobacco-related deaths and diseases within Berrien County through a focus on preventing the initiation of smoking among youth and young adults, promoting quitting among youth and young adults, eliminating exposure to secondhand smoke, and identifying and eliminating tobacco related disparities among population groups. BCHD wishes to apply for the Tobacco Control Grant Program and funding in the amount of \$45,000 annually for a 3-year period from October 1, 2019 through September 30, 2022 (FY20, FY21 & FY22).

#### **Resolution P1907265**

*Title:* LHD Comprehensive Agreement

*Type of Resolution:* contract

*Financial Implication:* increase in funding \$3,047,167

*Main Points:*

Michigan Department of Health and Human Services (MDHHS) desires to enter into a contract titled The FY2020 Local Health Department Comprehensive Agreement (previously known as "CPBC") for the period of October 1, 2019 through September 30, 2020 in the amount of \$3,047,167 with the Berrien County Health Department (BCHD) to provide health services in accordance with the Michigan Public Health Code (P.A. 368 of 1978, as amended) for the residents of Berrien County. The health programs receiving MDHHS funding are listed in the Agreement and include the following program areas: Public Health Emergency Preparedness (PHEP), Children's Special Health Care Services, Family Planning Services, HIV/AIDS Linkage to Care, HIV Prevention, Immunizations, Infant Safe Sleep, Food Service Sanitation, Water and Soils Sanitation, Hearing and Vision Screenings, MI Adolescent Pregnancy & Parenting Program, Nurse-Family Partnership, Sexually

Transmitted Disease Control, Tuberculosis Control, WIC Resident Services, and WIC Breastfeeding. MDHHS requires the Agreement, if accepted, be executed through the authorized electronic signature of BCHD.

Courtney then provided the following monthly highlights:

- Emergency Preparedness – the upcoming Cook Plant Drill requirements were discussed and Courtney advised a practice communicable disease event occurred. Extra training is being provided to newer employees to ensure readiness.
- Food access activities in Berrien County handout was discussed.
- Lead and Copper now have a lower threshold as established by the State in light of the Flint water crisis. Staff from the Health Department are participating in a State sponsored work group to determine and develop Health Department responsibilities.

**PUBLIC COMMENT**

None.

Adjourned 9:50 a.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director