

BERRIEN COUNTY BOARD OF COMMISSIONERS
Committee of the Whole Meeting Minutes
September 12, 2019

CHAIRMAN TO CALL THE MEETING TO ORDER:

Chairperson Elliott called the regular meeting to order at 8:36 A.M. in the Board of Commissioners' room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

10 PRESENT: William Chickering, Jim Curran, Robert Harrison, Christopher Heugel, Jon Hinkelman, Michael Majerek, Don Meeks, Dave Vollrath, Mamie Yarbrough and R. McKinley Elliott.

2 ABSENT: Teri Freehling and Ezra Scott.

APPROVAL OF MINUTES OF THE AUGUST 22, 2019 MEETING:

Commissioner Yarbrough moved, seconded by Commissioner Majerek, to approve the regular minutes of August 22, 2019. Motion carried, no nays.

REQUISITION REVIEW:

Annette Christie presented the requisitions to the Board for their review and discussion.

PUBLIC COMMENTS – Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C): None.

SCHEDULED DISCUSSION:

Administrator William Wolf spoke about today's workshop and introduced the following:

Human Resources:

Human Resources Director Shelley Jasper gave a brief update on the Classification and Compensation Study. Consultant Mark Nottley, Municipal Consulting Services, LLC addressed county employees on September 10th and 11th with voluntary orientations on the study process. Shelley Jasper stated the Classification and Compensation Study Overview of Study Process, and the Job Analysis Questionnaire have been placed in their box, so they know what was presented. Administrator Wolf stated the study will take six to eight months to complete.

Community Development:

Community Development Director Dan Fette spoke about the following two awards and their projects:

- Whirlpool Corporation - The Eddy Onsite Childcare Center, Established August 2019
- Indeck Niles Energy Center – Groundbreaking Ceremony September 4, 2019

Parks and Recreation Commission:

Parks and Recreation Commission Director Brian Bailey gave an update on their 5 Year Plan and a resolution will be presented to the Board in January 2020. He discussed the Red Arrow Highway project and what's happening with the trails.

Sheriff's Department:

Sheriff Paul Bailey spoke about the 2019 DC Cook Evaluated Exercise. He stated 168 people were involved representing 47 different agencies. These participants committed 54 hours of active exercise time; not including the long hours each of the emergency management staff members put in to train emergency responders and get equipment, facilities, plans and procedures where they needed to be in order, to be successful.

Financial Services:

Administrator Wolf introduced Financial Services Director Doug James. Administrator Wolf spoke about the FY20 Budget and FY20 Budget Hearing Schedule.

Road Department:

Road Department Director Jason Latham gave a PowerPoint presentation to discuss the following:

- 2019 Recognition
 - CRA: County Road Association IMPRESS Award(s)
 - State of Michigan Special Tribute
 - TAMC
 - 2019 Organization Award
 - Berrien County Youth Fair
 - Outstanding Commercial Outdoor Display – First Place
- MiDeal
- MiDeal Advantage
- Napier Avenue Road Construction
- Red Arrow Highway Reconstruction
- Asset Management
- Budget Amendment
- Berrien County Road Department Contact Information

Discussion was held.

OTHER BUSINESS: None.

ADJOURNMENT:

The meeting was adjourned at 9:16 A.M.

R. McKinley Elliott, Chairperson

Sharon J. Tyler, County Clerk

Minutes are to be approved at the full board meeting on September 19, 2019.