

# Berrien County Board of Commissioners

## Finance Committee Minutes

Thursday, September 26, 2019

Kenneth L. Wendzel Conference Room

### Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	<b>Absent</b>
Commissioner Robert P. Harrison – Vice-Chairman	<b>Present</b>
Commissioner Jon Hinkelman	<b>Absent</b>
Commissioner Ezra Scott	<b>Present</b>

**Others Present:** County Administrator Bill Wolf, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Accounting Coordinator Ben Reynnells, Environmental Property Manager Jill Adams, Maintenance Supervisor Robert Ray.

**Public Comments:** None

### Q&A Administrator/Board Chair:

Administrator Wolf had a brief discussion on the budget with the committee. He pointed out that 3 or 4 projects were driven by the Equivant project and said it was determined at the beginning of the project, that if they didn't have some additional feature on the old system that it would have to wait to be added later. He also talked about the cameras for the Jail project and said he wanted to put an update presentation together and come back to the board with it. Chairman Elliott asked if anyone had anything for him or needed anything pulled from the consent calendar. Everyone was ok with it.

**Bid Openings:** Ben opened the following bids:

**Bid 2019-077** – This bid was for Kayak & SUP Concession for the Parks Dept. Commissioner Scott motioned to refer the bids back to the department for review and to move forward with the most qualified bid, supported by Commissioner Harrison. Motion carried.

**Bid 2019-082** – This bid was for carpet for the Niles Health Department. There was only one bid from Fresh Décor for \$9,222 and the projected cost for the project was \$6,800. Commissioner Scott motioned to refer the bid back to the department and to decide if it meets specifications and if it does, they can move forward, supported by Commissioner Harrison. Motion carried.

### Minutes Approval:

Commissioner Scott motioned to approve the minutes from September 19, 2019, supported by Commissioner Harrison. Motion carried.

### Resolutions signed by Committee:

F1909046 – Weekly Bills Resolution

Meeting Adjourned: 9:50

