

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of October 10, 2019

Present: Jim Curran, Chair
Michael Majerek, Vice Chair
Chris Heugel
Don Meeks Sr.

Absent:

Scheduled: Mary Drolet, Legal Aid
Pam Hoekwater, Legal Aid
Bill Wolf, County Administration
Mac Elliott, BOC Chair

Others:

Call to Order

Meeting called to order at 9:35 am.

Approval of Minutes

Motion by Meeks, supported by Curran, to approve the minutes of the October 10, 2019 meetings. Motion Carried.

Legal Aid Update

Drolet introduced Pam Hoekwater, the new Executive Director. Drolet will be retiring and either Hoekwater or Mary Spiegel will attend future meetings for updates. The office at the Niles Senior Center will close as it was to accommodate her and she saw minimal clients. She discussed the different forms of intake as it relates to poverty and income requirements. There have been several cases involving domestic violence and the roadblocks of financial dependence the clients have on their abusers. Drolet reported the Public Defender's office has offered pro bono work for expungements, which can be an impediment to obtaining work.

Q & A with Bill Wolf and BOC Chair Elliott

Elliott verified the consent calendar. Meeks requested clarification on the Parks millage proposal. Discussions ensued.

Resolutions

The following Resolutions were approved and signed:

A1910315 – Accept grant funding from SWMBH for Intake/Assessment Coordinator.

A1910317 – Approve proposal with Aubrey Hopkins for literacy educational classes for inmates.

A1910321 – Approve Master Services Agreement with Bizstream Youth Center case management software.

Public Comment

None.

Meeting adjourned at 10:29 am.

Respectfully Submitted,



Jennifer Arent