

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, October 17, 2019

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Absent
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Absent
Commissioner Ezra Scott	Present

Others Present: County Administrator Bill Wolf, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Equalization Director Tony Meyaard, Community Development Director Dan Fette, Financial Services Director Doug James, Information Systems Director Chris Swihart.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf and the committee had some further discussion about the Parks Budget, the Millage and the Linear Trail from the Committee of the Whole Meeting. He went over what the plan is for year 2020 and said the 2020 Capital and Project Planning Spreadsheet shows a better plan of where the money will go for the next 5 years. Chairman Elliott asked if there was anything on the agenda that needed attention. The commissioners were ok with it.

Appointments:

Doug James briefed the committee on the General Fund Statement of Revenue, Expenditure and Changes in Fund Balance and Contingency Report for September 2019. Commissioner Scott asked if there's been any discussion of the jail and the cameras as far as where the money was going to come from, if it will come from contingency. Doug said no, he believes it will come out of the capital fund. Commissioner Scott asked how the Purchasing Policy for Drains was coming along. Doug said he had a document that the auditors made some edits and he was going to send it off to Drains. Commissioner Scott said he would keep asking until it's resolved since Finance is his parent committee. Doug said the deficiency had to be resolved by the end of the year. Commissioner Harrison asked where we were at with the budget. Doug said the budget was pretty much the same, still at a \$1.4 million gap.

Chris Swihart briefed the committee on **Resolution F1910318**. This is a Renewal of Agreement between the County and the Local Municipalities for use of County Tax System. He said the contract is renewed every 2 years. The resolution was signed by all present.

Dan Fette briefed the committee on **Resolution F1910319**. This Resolution approves a lease agreement with Cornerstone Alliance. We are drafting an indemnity agreement and will have it to you in a couple weeks. The Resolution was signed by all present. Next, he briefed the committee on **Resolution F1910320**. This Resolution is a contract with Abonmarche. The resolution was signed by all present.

Minutes Approval:

Commissioner Scott motioned to approve the minutes from October 10, 2019, supported by Commissioner Harrison. Motion carried.

Resolutions signed by Committee:

F1910049 – Weekly Bills Resolution

F1910128 – Weekly Road Payables

F1910318 – Renewal of Agreement between the County and the Local Municipalities

F1910319 – Cornerstone Lease

F1910320 – Abonmarche Contract

Meeting Adjourned: 10:22

Respectfully submitted,

Stephanie Carlson
Financial Services