

**BERRIEN COUNTY ADMINISTRATION COMMITTEE**  
**Minutes of October 24, 2019**

**Present:** Jim Curran, Chair  
Michael Majerek, Vice Chair  
Chris Heugel  
Don Meeks Sr.

**Absent:**

**Scheduled:** Todd Johnson, Building & Grounds  
Bill Wolf, County Administration  
Mac Elliott, BOC Chair

**Others:**

**Call to Order**

Meeting called to order at 10:01 am.

**Approval of Minutes**

Motion by Meeks, supported by Heugel, to approve the minutes of the October 17, 2019 meetings. Motion Carried.

**Building & Grounds Update**

Curran asked who is responsible for maintaining Parks. Johnson stated Brian Bailey contracts for work done on all parks except the Historical Courthouse, which Johnson's department completes major projects and works with the Historical Society on scheduling smaller projects. Johnson reviewed other projects including the jail intake, which he anticipates its completion by October 2020. Discussions ensued regarding two open positions and issues with filling maintenance positions in general. Discussions ensued regarding the vehicles in the maintenance fleet.

**Q & A with Bill Wolf and BOC Chair Elliott**

Elliott verified the consent calendar.

**Resolutions**

The following Resolutions were approved and signed:

- A1911325 – Set speed limit on Adams Road in Niles Charter Township at 35mph.
- A1911326 – Authorize FY2020 Swift and Sure Sanctions Probation Program grant award.
- A1911327 – Authorize FY2020 Drug Court grant award.
- A1911328 – Authorize FY2020 Mental Health Court grant award.

**County Property Use Request**

Request approved for Run for the Buds & Grand Floral Parade – Saturday, May 2, 2020 from 8:00am to 6:00pm.

**Public Comment**

None.

Meeting adjourned at 10:28 am.

Respectfully Submitted,



Jennifer Arent