

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the November 7, 2019 Personnel and Human Services Committee Meeting.

Meeting held in Conference Room 4B. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X		Mac Elliott, Bill Wolf, Annette Christie
Teri Sue Freehling	X		
Dave Vollrath	X		

COUNTY ADMINISTRATION

- Meeting called to order at 9:15 a.m.
- Motion by Commissioner Vollrath, supported by Commissioner Freehling to approve the minutes of October 24, 2019 as presented. Commissioner Chickering abstained. 2 yeas, 0 nays, 1 abstain. Motion carried.
- Discussion regarding the Corporate Counsel evaluation form. The discussion will continue next week after the Committee has more time to review the form.
- Discussion regarding County Parks Master Plan.
- Motion by Commissioner Vollrath, supported by Commissioner Freehling to approve to following advance step hires and advanced step promotional request:
Advanced Step Hire -
Brandon Vallee, Public Health Emergency Preparedness Coordinator
Grade 9, Step 5 - \$54,307
Willie Mitchell, Community Health Worker
Grade 7, Step 3 - \$38,998
Advanced Step Promotion -
LaToya Turner, Health Educator
Grade 8, Step 2 - \$41,248
- The following resolutions were signed by all present:
P1911331 - Accept Clean Sweep Grant
P1911334 - Electronics Recycling Agreement 2020
B1911332 - Senior Center Terms of Appropriation
B1911333 - Honorary Resolution

Bylaws Review

- Bylaws discussion occurred as the Committee worked through updating the Bylaws. PHSC will clear their calendar of appointments for the weeks of November 14 and 21 for the purposes of focusing on the Bylaws Review. They will also hold an afternoon session on the 21st if needed. The plan would then be to present the changes to the full board at the Committee of the Whole meeting on December 12.

Chairman/Administrator Q & A

- Chairman Mac Elliott asked if the consent calendar was good as is, the Committee gave consensus. He also asked if the committee was in favor of cancelling the December 26 meeting and they were. Administrator Bill Wolf gave some clarification about the Committee of the Whole presentation regarding the Public Defender lease of office space, Berrien Bus funding, and the prioritizing of Parks projects. Commissioner Vollrath asked about the County-wide transportation pilot program - it should begin in January 2020.

PUBLIC COMMENT: None

Adjourned 10:32 a.m.

Respectfully submitted,

Annette Christie
Executive Assistant to the Administrator