

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, December 5, 2019

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

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| Commissioner Mamie L. Yarbrough – Chairperson | Present |
| Commissioner Robert P. Harrison – Vice-Chairman | Present |
| Commissioner Jon Hinkelman | Present |
| Commissioner Ezra Scott | Absent |

Others Present: County Administrator Bill Wolf, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Community Development Director Dan Fette, Commissioner Chickering, Accounting Coordinator Cheri Vance, Maintenance Supervisor Robert Ray, Financial Services Director Doug James, Drain Commissioner Christopher Quattrin.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf reported that previously restricted funding for programs that affected Berrien County will be reinstated and signed by the governor today. Chairman Elliott asked if there were any agenda changes. There were none.

Appointments:

Dan Fette asked the committee if there were any questions on the bid opening from last week. There were no questions. Next, Dan briefed the committee on **Resolution F1912362**. This resolution was for the RLF closeout. The resolution was signed by all present.

Christopher Quattrin came to Finance and provided a statement saying that they have suspended working on the Drain Commissioner Procurement and Purchasing Policy until matters have been resolved with a pending case against Commissioner Freehling and himself.

Bid Openings: Cheri opened the following bids:

Bid 2019-090 – This bid was for AAON AC Unit for the Berrien County Health Department. Commissioner Hinkelman motioned to refer the bids back to the department for review and to move forward with the lowest bid or to come back with a recommendation, supported by Commissioner Harrison. Motion carried.

Bid 2019-089 – This bid was for cold patch material for the Road Department. Commissioner Harrison motioned to refer the bids to the department with the approval to move forward with the lowest bidder if they meet specifications and requirements, however recognizing that the best qualified bid can move forward. In addition we authorize the County Administrator to

execute the subsequent contract associated with this bid and may contract modifications up to \$5,000, supported by Commissioner Hinkelman. Motion carried.

Minutes Approval:

Commissioner Harrison motioned to approve the minutes from November 21, 2019, supported by Commissioner Hinkelman. Motion carried.

Resolutions signed by Committee:

F1912054 – Weekly Bills Resolution

F1912131 – Weekly Road Payables

F1912362 – RLF Closeout

Meeting Adjourned: 10:07

Respectfully submitted,

Stephanie Carlson
Financial Services