



Berrien County Trial Court  
Administrative Policy  
Number: **2014-05**

Subject: **Property Seizures and Evictions**  
Adoption Date: **April 30, 2014**  
Authorized by Judicial Council

### ORDER ON PROPERTY SEIZURES AND EVICTIONS

If issued by a state court, a writ of restitution and process requiring the seizure or attachment of property may be served in Berrien County, and property may be seized and evictions conducted in Berrien County under an order, writ or process issued by a state court, only by the following:

1. an officer of the Department of State Police in an action in which the state is a party;
2. a police officer of an incorporated city or village in an action in which the city or village is a party;
3. the Berrien County Sheriff and his/her duly appointed and qualified deputies; or
4. Court Officers Don Trail and Michael Slater to act pursuant to and during the terms of their Orders of Appointment issued on January 13, 2014.

If issued by a state court, process in civil proceedings requiring the arrest of a person may be served only by a sheriff, a deputy sheriff, a police officer acting within his/her jurisdiction; or on specific request pursuant to and during the terms of their Orders of Appointment issued on January 13, 2014, Court Officers Don Trail and Michael Slater.

The Clerk of each Division shall post this Order in a conspicuous public place in each office where the Clerk accepts court filings, and the Friend of the Court shall post this Order in a conspicuous public place in the Office of the Friend of the Court.

4/30/14

Dated

A handwritten signature in blue ink, appearing to read "T. Nelson".

Thomas E. Nelson, Trial Court Chief Judge