

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:

Your County Administration Committee respectfully recommends the adoption of the following:

R E S O L U T I O N

WHEREAS, on December 23, 2020, the Finance Committee opened 5 bid proposals for Bid 20-074 with the intent to contract professional services for updating the County's Hazard Mitigation Plan (HMP); and

WHEREAS, the bids were referred to the Sheriff's Office Emergency Management Division (EMD) for review with instructions to revisit the Finance Committee only if the lowest bidder was not recommended; and

WHEREAS, the EMD developed a committee of local elected leaders and emergency management professionals to serve on a recommendation committee; and

WHEREAS, the recommendation committee evaluated the bids for the best value which included price, quality of past work, experience, and quality of the specific team that will be assigned to work on this project; and

WHEREAS, the EMD respectfully recommends contracting with BOLDplanning Inc. of Franklin, TN who, notwithstanding price, scored highest; but was also the lowest bidder at a \$34,400 fixed price; and

WHEREAS, Berrien County accepted a FEMA grant award under resolution A2009325 obligating \$63,471.32 to the County of Berrien with a 25.00001% match contingency for updating the HMP; therefore a cost overrun will occur by contracting with BOLDplanning Inc.; and

WHEREAS, the Professional Services Agreement was reviewed and approved by Corporate Counsel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the contract award to BOLDplanning for Bid 20-074 and authorizes the Board Chairperson or his designee to execute the professional services agreement for the software license agreement.

BE IT FURTHER RESOLVED that the Emergency Management Coordinator is assigned to administrate this project, and is an authorized representative of the County for the purposes of executing this project, and shall ensure the professional services agreement is executed properly.

**RESPECTFULLY SUBMITTED
BERRIEN COUNTY ADMINISTRATION COMMITTEE**

Jim Curran, Chairperson

Don Meeks, Vice Chairperson

Dave Vollrath

Julie Wuerfel