

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, Michigan Public Health Institute (MPHI) provides consulting services on best practices and assists organizations with file structure and storage; and

WHEREAS, the Berrien County Health Department (BCHD) desires to contract with MPHI to make recommendations for a new file structure and best practices; and

WHEREAS, BCHD agrees to pay MPHI \$125 per hour, not to exceed \$5,000 for their services; and

WHEREAS, the Board of Health endorses this contract agreement, pending approval of its Corporate Counsel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the Contract with MPHI and authorizes the Chairperson or his designee to sign on its behalf, effective today.

**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**

Robert P. Harrison, Chairperson

Michael J. Majerek, Vice Chairperson

Rayonte D. Bell

RESOLUTION APPROVED AS TO FORM	
Administrator <u>[Signature]</u>	Date <u>7-16-22</u>
Comments Attached _____	
Corporate Counsel <u>TH</u>	Date <u>7/18/22</u>
Comments Attached _____	