

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the January 20, 2022 Personnel and Human Services Committee Meeting.
Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Annette Christie, Jill Adams, Jaysen Field
Michael Majerek	X		Brian Dissette, Teri Freehling
Rayonte Bell	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:18 a.m.
- Attendance is reflected above.
- Motion by Commissioner Bell, supported by Commissioner Majerek to approve the minutes of January 13, 2022 as presented. 3 yeas, 0 nays Motion carried.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the two following advance step hire requests. 3 yeas 0 nays, motion carried:
 - Desiree Benedict-Notter, Assistant Public Defender I, Grade 11, Step 4, annualized salary of \$66,738
 - Justun Young, FOC Court Investigator, grade 8, step 2, annualized salary of \$45,481
- Annette Christie advised the Board that has received applications for re-appointment to the Workforce Development Board for Vail Harding, Kathy Valdez, Steve Jackson, John Janick. PHSC consensus is to move these re-appointments forward to the Full Board for consideration and action.
- Resolution P2201182, a Resolution to approve the extension of the Household Hazardous Waste agreement with Kalamazoo County through December 31, 2022, was signed by all Committee members.
- Resolution P2201176, a Resolution to accept \$60,000 from the Michigan Public Health Institute for the period 01/01/2022 – 12/31/2023 to be used within the Maternal Infant Early Childhood Home Visiting Initiative, was signed by all Committee members.

PARKS & RECREATION

Parks Director Jill Adams provided the following update:

- **Revenue Budget Report**
In 2021, Parks did not need to use Parks fund balance due to a banner year for park revenues. Revenues collected total was \$1,123,611 (which is a 33% increase compared to 2019 revenues).
- **Environmental & Recycling Programs**
The 2021 Year End Report is ready for distribution.
- **Madeline Bertrand County Park**
Park staff recommends the following increase for Disc Golf in 2022: Annual Disc Golf pass from \$30 to \$35; Daily Disc Golf pass from \$4 to \$5. Parks Commission supported the increase. A resolution will be presented to PHSC next week.
- **Paw Paw River County Park**
Woodruff Property is approximately 32 acres of land in Watervliet Township, bordered by Paw Paw River, the Watervliet Municipal Airport, and a small amount of M-140 frontage. It is in close proximity to Paw Paw River County Park with a 400' gap of land owned by the Watervliet Airport. Parks Commission supports the purchase of this land and approved staff to work toward acquisition.
Parks Commissioners supported staff in applying for the Michigan Natural Resources Trust Fund Grant to develop the 72 acres of property adjacent to Paw Paw River County Park; grant deadline April 1, 2022.
- **Rocky Gap County Park**
Unauthorized tree branch trimming on County property occurred in late 2021. Park Commission supports staff in taking steps to prevent further illegal trimming of trees on county property.
- **Silver Beach Report**
Lighthouse Point Condominium Association has worked with a local landscaping firm to present a plan for plantings adjacent to Lighthouse Point on County property. Staff will be working with the firm and association to determine feasibility of the project and maintenance considerations.
 - 2022 Special Events:
 - July 3 - Fireworks Display with Pyrotechnic & Independence Day Concert with Southwest Michigan Symphony Orchestra

- July 9 - Smooth Jazz at Sunset, Mid-West Family Broadcasting
 - July 16 - Southwest Michigan Symphony Orchestra
 - July 22 - Southwest Michigan Symphony Orchestra
 - July 23 - Southwest Michigan Symphony Orchestra
 - August 6 - Summer Jam, Mid-West Family Broadcasting
 - August 13 - Southwest Michigan Symphony Orchestra
 - August 20 - Vision Entertainment Group
- **System-Wide**
Park staff met with Abonmarche, toured park facilities, and provided a list of facility needs. Staffing needs are at the forefront for the Parks Department, both full time and seasonal staff.

ADMINISTRATOR/CHAIRMAN

Administrator Dissette reviewed discussions held in other Committees and the recent meeting with the Health Department and the State regarding the Benton Harbor lead drinking water issue. Vice-Chair Freehling reviewed the consent calendar.

Adjourned 10:18 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director