

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of February 24, 2022

Roll Call Present: Jim Curran, Chairperson
Don Meeks Sr.
David Vollrath, Vice Chair

Absent: Julie Wuerfel

Scheduled: Annette Christie, Administration
Mac Elliott, BOC Chairman
Robert Ray, Buildings & Grounds

Others:

Call to Order

Meeting called to order at 9:22 am.

Buildings & Grounds Update – Ray

Ray reviewed the current custodial staff shortage. There are currently 12 on staff and 8 openings. He detailed the weekly tasks and the cleaning and disinfecting that was done at the Road Department facilities due to COVID cases. He discussed the grounds crew and noted Mike Collier will be retiring. He has been an employee of the County in some capacity for the past 40 years. Curran directed Ray to submit the application to recognize Collier with an Honorary Resolution. Ray discussed the maintenance staff, which is going to have some retirements coming up in the next couple years. They are also having issues with delayed parts. He recognized accomplishments of Randy Clark, Joe Martin, Dave Puckett, Garry Roberts, and Chris Smith. Ray discussed the buildings assessments and hoping it will address the space reconfigures and how code requirements and infrastructure affect them. He reviewed the current projects. Discussions ensued regarding the Buchanan building.

Q & A – Christie & Elliott

Christie reviewed the Road Department requisitions. Curran requested more information on the correlation of the Drain Commission and Administration Committee. She distributed Honorary Resolution B2202206 for signatures.

Elliott has no updates.

Approval of Minutes

Motion by Meeks, supported by Vollrath, to approve the minutes of the February 17, 2022 meeting. Motion Carried.

Resolutions

None.

Sheriff Funds Distribution

Curran has approved Berrien Community Foundation funding for the Sheriff's Department to use funds in the amount of \$709.78 for Chaplains expenses for February 2022.

Miscellaneous

Curran reviewed all the open job positions listed on the County website online. He reviewed the numbers with the Committee.

Public Comments

Tony Benhart, Sodus Township – Stack said he could do things cheaper than contractors. I disagree. He doesn't have the same equipment the contractors do.

Mike Haskins, Pipestone Township – Been thinking on the subject of the jail and Courthouse property. Suggested the first building to be sold should be the Administration building because if the Courthouse and jail property are sold first, it would cause this building's value to go down. Also thinks Administration building at the Benton Charter Township complex would make a great anchor.

Meeting adjourned at 10:12 am.

Respectfully Submitted,

J Arent

Jennifer Arent
Recording Secretary