

**BERRIEN COUNTY ADMINISTRATION COMMITTEE
VIA ZOOM
Minutes of May 13, 2021**

Roll Call Present: Jim Curran, Chairperson, via Zoom in Niles Charter Township
Don Meeks Sr., Vice Chair via Zoom in Benton Charter Township
David Vollrath, via Zoom in Coloma Charter Township
Julie Wuerfel, via Zoom in Royalton Township

Absent:

Scheduled: Brian Dissette, County Administrator via Zoom
Annette Christie, County Administration via Zoom

Others: Jennifer Arent, Recording Secretary via Zoom

Call to Order

Meeting called to order at 8:05 am. Roll Call as follows: 4 PRESENT: Curran, Meeks, Vollrath, Wuerfel.

Approval of Minutes

Motion by Meeks, supported by Wuerfel, to approve the minutes of the April 15, 2021 meeting. Roll Call Vote as follows: 3 YEAS: Curran, Meeks, Wuerfel. 1 Audio Issue: Vollrath. Motion Carried.

**Vollrath exited the meeting at 8:08am.*

Resolutions

The following Resolutions were moved forward to the full Board:

A2105216 – Berrien County is being awarded \$97,700 for the marine safety program. Accept funds and sign agreement.

A2105221 – Buchanan Township would like to contract with the Sheriff's Office for extra police protection during the REDBUD event being held in July.

A2105224 – Budgeted Capital Project to upgrade both hardware and software associated with the digital court recorders in the Courthouse.

A2105227 – Acceptance of Hazardous Materials Emergency Preparedness Grant funds and to sign agreement.

A2105230 – Acceptance of donation for the Animal Control Spay/Neuter fund.

A2105231 – Authorize speed study as requested by Three Oaks Township.

**Vollrath entered the meeting at 8:28am.*

Board Re-appointment to the Jury Board

Virginia Antonson is up for reappointment for the Jury Board that meets one time per year. This appointment is contingent upon the concurrence of all Circuit Court judges. Discussions ensued regarding reappointment policy. The reappointment is on hold for a recommendation from the Circuit Court judges.

Sheriff Funds Distribution

Chairman Curran noted that he has approved Berrien Community Foundation funding for the Sheriff's Reserve Unit to obtain 2 separate condolence flower arrangements (\$281.54 total) from Crystal Springs Florist.

Miscellaneous

Dissette discussed virtual vs in-person meetings while navigating the State spacing and limit requirements. The Board can choose to either move meetings to the health Department conference center, which does not allow for streaming capabilities, or wait for the IT upgrades scheduled for the Board of Commissioners room around June. Discussions ensued. Curran requested a couple scenarios of using the BOC room. Dissette will email the State Back to Normal Plan with the spacing requirements. He will provide a chart showing both 3' and 6' separation.

Public Comment

None.

Chairman Curran adjourned the meeting at 8:58 am.

Respectfully Submitted,

JArent

Jennifer Arent
Recording Secretary