

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, June 16, 2022

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough—Chairperson	Absent
Commissioner Jon Hinkelman – Vice-Chair	Absent
Commissioner Ezra Scott	Present
Commissioner Teri Freehling	Present
Chairman R. McKinley Elliott	Present

Others Present: Administrator Brian Dissette, Secretary Stephanie Carlson, and Financial Services Director Doug James.

Meeting was called to order at 9:21am

Public Comments: None

Appointments

Doug James had several items to go over with the committee that he has been working on and the first item was with where we were at on the 2021 Audit with Drains. He said we are making progress, but not quickly enough. Doug said we need to file by June 30th and we aren't going to make that because Drains still has to make adjustments for what has been uncovered and it's not totally reconciled yet and then the Auditors will need time to review the adjustments made.

Commissioner Freehling asked what this means financially. Doug handed her a change order for \$15,000 and explained the auditors will have to do a start-up of the process again once they get Drains figured out. The other part to this is the County Administrator has to file for the extension and then we have to get approval from the state once that is filed.

Commissioner Scott asked how we are going to fix this and have we called any other counties that use Munis to see how they handle things. He said we have to make sure this doesn't happen again. Brian said the Drain Commissioner is an elected official, so until there are consequences, we can't fix it. Doug said we hadn't checked with any other counties. Chairman Elliott motioned to allow the County Administrator to submit an extension to the state and approve the change order for an additional \$15,000 for the audit, supported by Commissioner Scott. Motion carried.

Next, Doug mentioned Finance was trying to help Building & Grounds because their person that does their purchasing, paying the bills, etc. was retiring and they haven't found a replacement yet. Lastly, he mentioned we will be going through an amendment to the 2022 budget. He said there is \$81,594 remaining in contingency and went over the items that have come out of contingency. There was a brief discussion.

Committee Business

Commissioner Scott motioned to approve the minutes of the June 9, 2022 meeting, supported by Commissioner Freehling. Motion carried.

Resolutions:

The following Resolutions were moved forward to the full Board:

F2205035 – Approval of Weekly Bills and Road Payables

F2206130 – Mileage Reimbursement Mid-year Increase

Meeting Adjourned: 10:15

Respectfully Submitted,

Stephanie Carlson
Financial Services