

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the July 01, 2021 Personnel and Human Services Committee Meeting.

Meeting held in conference room 4B of the Berrien County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Jill Adams, Marcy Hamilton, Brian Dissette
Rayonte Bell	X		Mac Elliott
Michael Majerek	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:15 a.m. a.m.
- Attendance is reflected above.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes dated 06/24/2021. Commissioner Majerek – yea; Commissioner Bell – yea, Commissioner Harrison, yea. 3 yeas 0 nays, motion carried.
- The following Resolutions were reviewed and signed:
 - B2107256, Honorary Resolution
 - B2107261, Volunteer Appreciation
 - P2107259, establish the salary for Lisa Jardine, who will be appointed as the FOC effective with Tom Watson's retirement.
 - P2107260, 2% salary increase for County Administrator who completes his one year anniversary on July 1
- The Committee reviewed the draft employee performance review form and policy. Discussion ensued. The Committee was asked to provide any suggested changes to Shelley.

PARKS & RECREATION:

Berrien County Parks & Recreation Director Jill Adams introduced Marcy Hamilton from the Southwest Michigan Planning Commission. Both Jill and Marcy discussed the Indiana Michigan River Valley Trail Partnership. Marcy stated that the trail currently goes from Niles to South Bend / Mishawaka. The group is actively seeking to enhance the trail by adding a component leg to Berrien Springs. Maps were provided and discussed. Marcy assured the Committee Members that the memorandum of understanding does not require any financial commitment by the County. It simply lays out rules for all the groups who will be working together to extend the trail. After Corporate Counsel review is completed, Jill will prepare a Resolution for the Full Board to consider.

ADMINISTRATOR / BOARD CHAIR:

Administrator Dissette and Chairman Elliott joined the Committee. Topics discussed included Board meetings and the marijuana tax revenue stream. No recommendations or decisions were made.

PUBLIC COMMENT

No public comments.

Adjourned 10:28 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director