

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the August 12, 2021 Personnel and Human Services Committee Meeting.
Meeting held in Conference Room 4B_ Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Courtney Davis, Brian Dissette
Rayonte Bell	X		
Michael Majerek	X		Melissa Clapper
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:13 a.m.
- Attendance taken and reflected above.

COUNTY ADMINISTRATION:

- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes dated 08/05/2021. 3 years 0 days, motion carried.
- The following Resolutions were presented, discussed, and by consensus forwarded to the Full Board of Commissioners for formal action:
 - P2108008, July Per Diems totaling \$6,179.17
 - P2108300, Acknowledging receipt of salary study

HEALTH DEPARTMENT

Interim Health Officer Courtney Davis introduced and explained the following Resolutions. Resolutions were signed by all members of PHSC and the forwarded to the Full Board for action.

- P2108268, FY 2021-2022 Comprehensive Planning and Budgeting Agreement funding from the State (\$3,265,160)
- P2108298, Accept State funding for COVID-19 Response Activities (Emerging Threat funding = \$1,493,946)

Courtney then distributed and explained the memo requesting funding for Epidemiologist Guy Miller to attend and complete the University of Illinois – Chicago Public Health GIS Certificate Program. Courtney searched for a public health specific GIS program and UIC was the closest program matching her specifications. The cost is estimated to be 6,740 and will take approximately 9 to 12 months for completion. Motion by Commissioner Majerek, supported by Commissioner Bell to approve the educational funding request. 3 years, 0 days, motion carried.

Courtney then advised the Committee that all clinical operations are operating at full capacity, including sexual health, immunizations (Courtney highlighted the extra evening hours of those clinics), and WIC. She mentioned that the Family Programs Services division are offering both in person and virtual visits and lets the client decide which is best for their individual situation. Environmental Health inspections are also continuing.

ADMINISTRATOR/BOARD CHAIR

Administrator Dissette discussed the Full Board Resolutions for today. He then advised that he would be holding a COVID update with Department Heads and keying on staff safety and continuity of operations as we see COVID cases begin to increase once again.

PUBLIC COMMENT

No public comments.

Adjourned 10:18a.m.

Respectfully submitted,
Shelley Jasper
Human Resources Director