

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the September 15, 2022 Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Mac Elliott, Brian Dissette, Annette Christie
Michael Majerek	X (arrived 9:29 a.m.)		Maureen Adams
Rayonte Bell	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- o Meeting called to order at 9:21 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Bell, supported by Commissioner Harrison to approve the minutes of September 8, 2022 as presented. 2 yeas, 0 nays, 1 absent, Motion carried.
- o Annette Christie presented two applications for the Mental Health Authority Board. PHSC consensus was to recommend Samuel Felton for the vacancy. Annette said she will prepare the necessary paperwork for Full Board action.
- o The following Resolutions were reviewed and signed by all Committee members:
 - o P2209357, a Resolution to accept a \$40,000 donation from the Bitzer family for renovations to the Simpson cabin at Love Creek in honor of longtime Naturalist Kip Miller
 - o P2209358, a Resolution to name the surveying firms for the Remonumentation Program
 - o P2209359, a Resolution to name the surveyors for the Remonumentation Program
 - o P2209344, a Resolution to implement the recommendations of the salary study for non-union classifications
- o The following advanced step hire requests were reviewed and unanimously approved via a motion by Commissioner Majerek, supported by Commissioner Bell:
 - o Amy McDowell, APD III, grade 14, step 5, annualized salary of \$93,270
 - o David Jeffery, Business Analyst (Health Department) grade 10, step 3, annualized salary of \$57,784

VETERAN’S SERVICES:

Veteran’s Affairs Administrator Maureen Adams provided an overview of the Veteran’s Office including information on claims, staffing, and the difficulty recruiting drivers for VA trips. She shared brochures and copies of the print ads that have been created to make Veteran’s Services more known to the public. She discussed using some Veteran’s Trust Fund dollars to provide food vouchers, dial a ride tokens, and gas cards. She then discussed the various outreach efforts including visiting each senior center, Lest We Forget meetings, DAV Chapter 17 meetings, Legion posts and the Youth Fair. She also highlighted the various committee’s affiliated with the County that serves Veterans, such as Housing Resources Network, Suicide Prevention Coalition, Area Agency on Aging, and TRIAD. Maureen highlighted the recently enacted PACT ACT (Honoring our Promise to Address Comprehensive Toxics Act). She said that there are now 23 new presumptive medical conditions that qualify eligible veterans to receive claim compensation.

CHAIRMAN OF THE BOARD/ADMINISTRATOR

The Chairman stated that the Finance Committee recommended tabling Resolution P2209344. Administrator Dissette advised he was participating in the Court’s strategic planning this afternoon and tomorrow morning.

Adjourned 10:28 a.m.

Respectfully submitted,

Shelley Jasper,
Human Resources Director