

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the September 15, 2022 Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Mac Elliott, Jill Adams, Michelle Hannon
Michael Majerek	X		
Rayonte Bell	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:22a.m.
- Attendance is reflected above.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of September 15, 2022 as presented. 3 yeas, 0 nays, Motion carried.
- Annette Christie prepared a packet of information regarding the Mental Health Board vacancy created when Brenda Layne stepped down. The Committee reviewed the packet of information and recommends the appointment of Dr. Eric Lester.
- The following Resolution was reviewed and signed by all Committee members:
 - P2209344, a (modified) Resolution to implement the recommendations of the salary study for non-union classifications
- The following advanced step hire request was reviewed and unanimously approved via a motion by Commissioner Bell, supported by Commissioner Majerek:
 - Dionne Rigozzi, Clinical & Community Health Services Supervisor, grade 10, step 6, annualized salary of \$66,892

PARKS & RECREATION:

Parks & Recreation Director Jill Adams presented the following monthly report:

Resolution P2210360, dated October 6, 2022, a Resolution to approve the Army Corp of Engineers Lease Renewal Letter Agreement

- **HELMEN PROPERTY ACQUISITION, MADELINE BERTRAND COUNTY PARK**

County Parks was awarded a Natural Resources Trust Fund Grant in 2021 for \$410,800 to purchase 32 acres adjacent to Madeline Bertrand County Park along the St. Joseph River. The planned property purchase price was \$400,000. The grant would provide \$300,000 and County Park match is \$100,000 (plus \$10,800 for other services). County Staff will be speaking with the Helmen Family on this matter early next week.
- **WOODRUFF PROPERTY ACQUISITION, PAW PAW RIVER COUNTY PARK**

County Parks has been working with the Woodruff Family to acquire 35 acres near Paw Paw River County Park along the Paw Paw River. Property sale price is \$95,000; total project cost estimated to be \$110,000. County Parks has received \$47,000 pledged in donations/funds toward the project. Staff is exploring options for the remaining \$63,000 needed to complete the purchase.
- **SPARK GRANT**

Building Michigan Together Plan is providing the Spark Grant opportunity. Grant goals include providing safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy the outdoors. Replacing the aging playground at Silver Beach County Park fits the grant criteria.
- **PAW PAW RIVER COUNTY PARK MNRTF GRANT – DEVELOPMENT**

Staff received preliminary scores for the Paw Paw River County Park Development Michigan Natural Resources Trust Fund Grant to equal 280 out of 500 points.
- **NEW REVENUE STREAM IDEAS**

The Park Team is considering instituting a Marketing Partnership Program at Galien River County Park; allowing visitors to rent out the Shade Shelter near the playground at Silver Beach County Park; among other ideas.
- **PAY UPON EXIT TRIAL, SILVER BEACH COUNTY PARK**

Trial was conducted August 6th. Feedback was collected from park staff and visitors. Adams reached out to other Park Directors for feedback, as well as other destination parks in the region.

CHAIRMAN OF THE BOARD/ADMINISTRATOR

The Chairman reviewed the consent agenda and talked about various pending issues.

Adjourned 10:05 a.m.

Respectfully submitted,

Shelley Jasper,
Human Resources Director