

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of October 13, 2022

Roll Call Present: Jim Curran, Chairperson
Jim Martin
David Vollrath, Vice Chair
Julie Wuerfel

Absent:

Scheduled: Brian Dissette, County Administrator
Teri Freehling, BOC Vice Chair
Mark Heyliger, Road Department
Steve Pierangelli, Prosecutor

Others:

Call to Order

Meeting called to order at 9:31 am.

Road Department Update – Heyliger

Heyliger referred to the handout he emailed prior to the meeting. Red Arrow Highway should be finished around November 15, which is when they wrap up all the paving due to the weather. They have excess white paint to use up this year. John Beers is complete and just needs the manholes uncovered. He reported there have been no engineering applications received since his last report. There has been no update yet on the Three Oaks vandalism. Discussions ensued regarding RAP (recycled asphalt pavement) and the process. He will look into a coop with Cass County regarding the RAP. He will have an update next month regarding the salary study.

Prosecutor's Office Update - Pierangelli

Pierangelli has been teaching at local schools with topics that include cyber bullying, sexting and school threats. He has been working with the Finance Committee on phasing in the new positions and is currently interviewing applicants for the Evidence Specialist openings. He is also working on the FY23 budget. He reported on an issue with WMED and a pathologist that has moved to Wisconsin. She is on several cases and will need to return to testify. He discussed options for that along with updating the contract with WMED when it us up for renewal. That contract is through the Health Department. Dr. DeYoung will be reporting to the COW by November for the new 5 year contract that could possibly utilize a weighted average for the costs. Dissette stated there will be an agreement by the end of November.

Q & A – Dissette & Freehling

The Finance Committee has approved the Wightman contract for water and sewer as a waiver requisition. The contract with SWMPC has been extended through 2024 for grant writing services for broadband construction in the amount of \$50,000. This is for multiple grant opportunities from multiple sources. He will get an amendment prepared for the design work. This will be paid through the ARPA allocation.

Approval of Minutes

Motion by Vollrath, supported by Wuerfel, to approve the minutes of the October 6, 2022 meeting. Motion Carried.

Resolutions

The following Resolutions were signed by the Committee:

A2210375 – Approve amended agreement with Wightman for water and sewer at Juvenile Center.

A2210378 – Accept EMPG for Emergency Management Coordinator salary.

A2210379 – Approved contract with MDOT for Snow Road and Shawnee.

A2210382 – Approve State Trunkline Maintenance Contract with MDOT and authorize Engineering Supervisor to sign.

Property Use Request

Southwest Michigan Cars & Coffee requested 6 dates throughout 2023. Discussions ensued regarding specific dates and it was noted there is a conflict for July with the Krasl Art Fair. Committee concurred to hold dates and have Annette advise of any other conflicts. Request on hold and event contact should resubmit in March.

Sheriff Funds Distribution

Curran has approved Berrien Community Foundation funding for the Sheriff's Department to use funds in the amount of \$17,795.29 for fuel, travel, boots, repairs and 2022 lease for motorcycles, K9 heat alarms and supplies.

Public Comment

None.

Meeting adjourned at 10:31 am.

Respectfully Submitted,

JArent

Jennifer Arent
Recording Secretary