

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the October 13, 2022 Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Guy Miller
Michael Majerek	X		
Rayonte Bell	X		
			Annette Christie

COUNTY ADMINISTRATION

- o Meeting called to order at 9:31 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of October 6, 2022 as presented. 3 years, 0 days, Motion carried.
- o The following Resolutions were reviewed and signed by all Committee members:
 - o P2210010 – Per Diems
 - o P2210348 – Apply for Spark Grant for Silver Beach County Park playground replacement
 - o P2210376 – Approve MOU with Van Buren Conservation for scrap tire recycling events
- o The following advanced step hire request was reviewed and unanimously approved via a motion by Commissioner Bell supported by Commissioner Majerek:
 - o Jamie Hubbard, Breastfeeding Peer Counselor, Grade 3, Step 4, part time position, annualized salary of \$23,743
- o Appointment for Mental Health Authority – (3) applications were reviewed for the Mental Health Authority Board. The committee agreed to submit applicant Janet Bermingham for the vacancy. It will go to the full BOC today for approval.

HEALTH DEPARTMENT (Guy Miller):

Guy Miller reviewed resolution P2210380 to accept SWMBH funding for substance abuse work. The committee agreed to sign it. He said that hiring for the Health Department is improving. He thanked the committee for approving the advanced step hire. He also said that the BOC’s action to increase salary tables is also helping to retain long time employees, keeping the vacancies down. He discussed the upcoming flu shot clinics and informed the committee that COVID vaccine clinics are also occurring.

Adjourned 10:12 a.m.

Respectfully submitted,

Annette Christie
Executive Assistant to the Administrator