

# Berrien County Board of Commissioners

## Finance Committee Minutes

Thursday, November 3, 2022

Kenneth L. Wendzel Conference Room

### Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	<b>Present</b>
Commissioner Jon Hinkelman – Vice-Chair	<b>Present</b>
Commissioner Ezra Scott	<b>Present</b>
Commissioner Teri Freehling	<b>Absent</b>

**Others Present:** Administrator Brian Dissette, Chairman R. McKinley Elliott, Secretary Stephanie Carlson, Accounts Payable Specialist Debbie Jasper, Sr. Accountant Barbi Hoge and Road Department Director Mark Heyliger.

Meeting was called to order at 9:12am

**Public Comments:** None

### Q&A Administrator

Administrator Dissette updated the committee on Paul Jancha leaving. Brian said Paul will be presenting multiple contracts for outside counsel to the Admin Committee today and said they haven't had any success in going out for bid but said Jancha has negotiated with some attorneys for those services.

**Bid Openings** - Debbie Jasper opened **Bid 2022-070** – Gas & Diesel Fuel for the Road Department. There was only one bid received from Ceres. Commissioner Scott motioned to refer the bid back to the Department for review, with the approval to move forward if they are an approved responsible bidder that meets specifications and requirements, supported by Commissioner Hinkelman. Motion carried.

### Committee Business

Commissioner Scott motioned to approve the minutes of the October 27, 2022 meeting, supported by Commissioner Hinkelman. Motion carried.

The Request for Waivers were approved by the committee.

**Resolutions:** F22110523– Approval of Weekly Bills and Road Payables, was moved forward to the full board.

Meeting Adjourned: 9:40

Respectfully submitted,

Stephanie Carlson  
Financial Services