

INVITATION TO BID

BID DATE: 9/11/20

PLEASE REFER TO BID NO. **2020-065**

QUOTE NOT LATER THAN: **9/30/20 by 4:00 pm**
(EST)

TO:
VENDOR NAME:
ADDRESS:

FROM:
PURCHASING DEPARTMENT
COUNTY OF BERRIEN, MICHIGAN
ADMINISTRATION CENTER
701 MAIN STREET
ST. JOSEPH, MICHIGAN 49085

CONTACT:
TELEPHONE #:
FAX#:

PLEASE INDICATE “BID NO. 2020-065” ON OUTSIDE OF SEALED ENVELOPE TO INSURE PROPER BID PLACEMENT. DELIVERY REQUIREMENTS: AS PER SPECIFICATIONS

The Berrien County Board of Commissioners reserves the right to reject any and all bids or make any deviations deemed in the best interest of Berrien County.

Quality: All materials/services furnished must be the best of their respective kinds (unless otherwise specified) and will be subject to our inspection and approval after delivery. If materials are rejected it will be held for disposition at your risk and expense.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	<u>REQUEST FOR BID ON THE FOLLOWING:</u>		
8,250 EACH	CIVIL – NUMBERED CASE BINDERS IN YELLOW .05 PT. YELLOW DOUBLE PLY WITH ONE (1) 2” HEAT BONDED FASTENER IN POSITION #1 LAMINATED COATING ON LABEL AS PER SPECIFICATIONS AND SAMPLES SENT WITH BID		
200 EACH	PLAIN YELLOW CASEBINDERS 15 PT. WITH FASTENERS IN #1 POSITION AS PER SPECIFICATIONS AND SAMPLES SENT WITH BID		
13,000 EACH	CRIMINAL – NUMBERED CASE BINDERS IN GREY .015 PT. GREY DOUBLE PLY WITH ONE (1) 2” HEAT BONDED FASTENER IN POSITION #1 LAMINATED COATING ON LABEL AS PER SPECIFICATIONS AND SAMPLES SENT WITH BID		
2,000 EACH	PLAIN GREY CASEBINDERS 15 PT. WITH FASTENERS IN #1 POSITION AS PER SPECIFICATIONS AND SAMPLES SENT WITH BID FOR YEAR 2020		
	<u>SHIPPING / FREIGHT CHARGES:</u>		
	<u>TOTAL COST:</u>		

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	<p><u>DELIVER TO ADDRESS:</u> BERRIEN COUNTY EMPIRE COMPLEX 2100 EAST EMPIRE AVENUE BENTON HARBOR, MI 49022</p> <p><u>DELIVER NO LATER THAN DECEMBER 1, 2019</u></p> <p><u>INVOICE MUST BE SENT WITH IN 1 WEEK OF DELIVERY</u></p> <p><u>SAMPLES OF FOLDERS MUST BE SENT IN WITH BID (NOT SEPARATELY). IF NO SAMPLES ARE SENT IN WITH BID, BID WILL BE CONSIDERED INCOMPLETE AND DISQUALIFIED</u></p> <p><u>PLEASE SEND TWO (2) COPIES OF BID PROPOSAL</u></p> <p>PURSUANT TO MICHIGAN PUBLIC ACT 517 OF 2012, AN IRAN-LINKED BUSINESS IS NOT ELIGIBLE TO SUBMIT A BID FOR THIS RFP. FURTHER, EACH BID SUBMISSION MUST INCLUDE WRITTEN CERTIFICATION BY THE BIDDER THAT THE BIDDER IS NOT AN IRAN LINKED BUSINESS (SEE ATTACHED FORM). A BID SUBMISSION WITHOUT THE REQUIRED WRITTEN CERTIFICATION MAY BE REJECTED AS INCOMPLETE AND VIOLATIVE OF LAW. A SUSTAINED DETERMINATION BY THE COUNTY THAT A BIDDER HAS SUBMITTED A FALSE CERTIFICATION OF BEING AN IRAN LINKED BUSINESS MAY RESULT IN THE CANCELLATION OF AN EXISTING CONTRACT, A CANCELLATION OF INTENT TO ENTER INTO A NEW CONTRACT, AND/OR REPORTING OF THE BIDDER TO THE STATE ATTORNEY GENERAL, AND POSSIBLE FINES AND COSTS, AND BAR FROM FURTHER BIDDING ON COUNTY RFP'S FOR AN ADDITIONAL 3 YEARS, AS PROVIDED UNDER P.A. 517 OF 2012.</p> <p>MEMBER OF HPS (HOSPITAL PURCHASING SERVICES), STATE OF MICHIGAN MIDEAL PURCHASING PROGRAM, AND NATIONAL JOINT POWERS ALLIANCE</p> <p>ANY QUESTIONS REGARDING BID SPECIFICATIONS, PLEASE CONTACT AMANDA HANSBRO AT 269-983-7111 EXT. 8745</p> <p>ALL OTHER QUESTIONS REGARDING THE BID PROCESS, PLEASE CONTACT THE PURCHASING DEPT. AT 269-983-7111 EXT. 8200</p>		

JAKE LITAKER
 FINANCIAL ACCOUNTANT
 PHONE: 269-983-7111 EXT. 8295
 FAX: 269-982-8668
 (purchasing@berriencounty.org)

BIDDERS NAME: _____

BIDDERS PHONE NUMBER: _____

BID DATE: _____